

# Royal Enfield Owners Club Club Events, Shows and Rallies

## Risk Assessment Checklist

Event name			
Event Organiser			
Location:			
Start Date:		End Date:	
Start time:		End time:	
Event type: (e.g. Rally/Show)			

To be read in conjunction with Club event, shows and rallies Risk Assessment

The principal hazards to attendees arising from accidents occurring during a club event. This document must be completed at the start of the event for the Club's indemnity insurance to be valid

Note that attendees who arrive early or depart after the event duration will do so outside the cover of club insurance

Hazard	No	Control measures	✓
General statement	1	Tents, vehicles and structures must be spaced a safe distance from each other and away from entrances and exits	
	2	Warning signs may be necessary	
	3	Clear all rubbish from area on leaving. Use bins provided or take away	
	4	Check ground for any obstructions; cables, tent pegs, timber blocks etc	
	5	Smokers to use a designated area	
	6	Don't move bikes from a club stand until the event organizer gives permission to do so.	
Fire Hazard  Risk of burns	7	Open fires, if allowed on site, must be safely managed and well away from tents and other combustible material.	
	8	Be aware of wind direction and hot flying embers which could ignite tents	
	9	Any filling or draining of fuel systems must be done away from tents and other combustible material	

Hazard	No	Control measures	✓
	10	An appropriate fire extinguisher must be on hand and visible. The correct fire extinguisher for petrol fires is foam. The fire extinguisher should have an in-date inspection sticker (12 months)	
	11	Event attendees should be made aware of the location of the fire extinguisher when signing on	
Movement of motorcycles  Risk of injury due to accidents	12	Riding on the venue grounds should be minimized (i.e. on arrival, leaving to go on a run etc)	
	13	Unless the organizer give permission e.g. asked to parade the motorcycle in an arena.	
	14	General 'riding around' should be avoided	
	15	Speed should be kept to an appropriate level for the conditions e.g. daylight level, wet grass, gravel etc	
	16	Allow enough room between tents to allow vehicular and motorcycle access	
	17	Be aware of guy ropes!	
	18	Wear a crash helmet	
Parking of motorcycles  Risk of crushing injury due to motorcycles falling over	19	Ensure motorcycles parked are as stable as possible	
	20	Park on a hard surface if possible. Avoid soft ground or wet grass. If unavoidable, use a puck under the side stand	
	21	Distance between motorcycles will depend on ground conditions	
	22	Avoid 'domino' effect	
	23	Consider motorcycles falling onto tents during the night if rain falls and the ground becomes soft.	
Parked motorcycles  Risk of burns from hot exhausts	24	If children want to sit on a motorcycle or side car, both owner and parent / guardian must give permission and both parties must be in attendance	
	25	Be aware of hot engines and exhaust systems. Allow them to cool sufficiently	
Access / egress Risk of injury due to slips, trips and falls	26	Always observe defined site traffic / access routes.	
	27	Access and egress points to be identified and kept clear.	
	28	Familiarity and walking of routes prior to any work movements.	
	29	Be aware of venue specific emergency procedures.	

Hazard	No	Control measures	✓
Any other local hazards identified			
Corrective action on above hazards			